

ANNUAL ORGANIZATIONAL MEETING:

The Annual Organizational Meeting was held at the Town Hall on January 4, 2007 at 7:00pm.

PLEDGE:

Supervisor Duke wished everyone a Happy New Year and welcomed them to the first meeting of the year and led the Pledge of Allegiance to the Flag.

PRESENT:

Supervisor Duke	Councilman Gray	Councilman Miller
Councilman Santosky	Councilman Spano	Town Clerk Sommer
Attorney Futerfas		

VOTING PROCEDURES:

Resolution #1 of 2007

A Resolution was made by Councilman Gray that voting shall be taken by ayes and noes, unless a roll call vote is requested by a Council member. In accordance with Town Law, the Town Clerk or appointed minute taker shall keep a record of the vote of each Council member for each vote.

Resolved that the order of each roll call shall be:

Councilman Gray
Councilman Miller
Councilman Santosky
Councilman Spano
Supervisor Duke

Seconded by: Councilman Miller Unanimously approved

SELECTION OF REGULAR TOWN BOARD MEETING DATES:

Resolution #2 of 2007

A Resolution was made by Councilman Gray that the regular Town Board meetings shall be held at Town Hall at 7:00pm on the first Thursday of each month. The Town Clerk shall be authorized and directed to place appropriate legal notices of these dates.

Seconded by: Councilman Miller Unanimously approved

SELECTION OF TOWN BOARD AUDIT AND WORKSHOP MEETING DATES:

Resolution #3 of 2007

A Resolution was made by Councilman Gray that the Town Board meetings to audit the Town's monthly bills, shall be held at Town Hall on the last Wednesday of each month at 4:30pm, unless such day is a Town holiday, or a scheduling conflict. These meetings shall be followed immediately by the Town Board workshop meeting and the Town Clerk shall be authorized and directed to place required legal notices of these dates.

Seconded by: Councilman Spano Unanimously approved

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DESIGNATION OF TOWN BANKS:

Resolution #4 of 2007

A Resolution was made by Councilman Santosky that Provident Municipal Bank, M&T Bank and Bank of America and Key Bank shall be the depositories for Town Funds and that the Supervisor shall be authorized without limit to deposit funds at said banks and other banks and trust companies that meet State criteria for such institutions in order to obtain the most favorable rates available.

Seconded by: Councilman Spano Unanimously approved

DESIGNATION OF OFFICIAL NEWSPAPER:

Resolution #5 of 2007

A Resolution was made by Councilman Gray that the Daily Freeman, a newspaper regularly published at Kingston in Ulster County and having a general circulation in this Town, being a newspaper entered as a second class mail matter, shall be designated as the Town's official paper. Legal notices may also be published in the Times Herald-Record of Middletown, New York in the event that the Daily Freeman is not available.

Seconded by: Councilman Spano Unanimously approved

APPOINTMENT OF TOWN ACCOUNTANTS:

Resolution #6 of 2007

A Resolution was made by Councilman Miller that the firm of Sickler, Torchia, Allen & Churchill, C.P.A.'s P.C., shall be appointed as Independent Auditor/Certified Public Accountants for the Town for the fiscal year ending December 31, 2007 and that annual compensation for such services shall be \$17,272.00.

Seconded by: Councilman Gray Unanimously approved

APPOINTMENT OF LEGAL ADVISOR:

Resolution #7 of 2007

A Resolution was made by Councilman Gray that Rod Futerfas, Kingston, NY shall be appointed as Town Attorney at an hourly rate of \$150.00 and that the Supervisor shall be authorized to retain additional counsel as necessary and appropriate at applicable contracted rates.

Seconded by: Councilman Spano Unanimously approved

DELEGATES TO THE ASSOCIATION OF TOWNS:

Resolution #8 of 2007

A Resolution was made by Councilman Gray that the Town's delegate to the Annual Meeting of the New York State Association of Towns shall be the Supervisor. The alternate delegate shall be the Town Clerk. In addition, the following shall also be authorized to attend: Highway Superintendent, two Councilpersons, two Town Justices, one Zoning Board of Appeals member and one Planning Board member or two members from either board. All attendees shall be entitled to reimbursement up to \$425.00 per attendee upon audit with receipts submitted to the town.

Seconded by: Councilman Spano Unanimously approved

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MILEAGE REIMBURSEMENT RATE FOR TOWN BUSINESS:

Resolution #9 of 2007

A Resolution was made by Councilman Miller that persons using personal vehicles in the conduct of Town business shall be eligible for reimbursement at the rate of \$.37.5 per mile for documented use with prior authorization from their department head, the Supervisor, or Town Board.

Seconded by: Councilman Gray Unanimously approved

AUTHORIZATION OF PETTY CASH LIMITS:

Resolution #10 of 2007

A Resolution was made by Councilman Gray that the Town's authorized petty cash funds shall be as follows:

Town Clerk/Tax Collector	300.00
Superintendent of Highways	100.00
Office of Code Enforcement	50.00
Planning Board/ZBA	50.00
Youth Recreation Director	200.00

and that each Department Head shall be responsible for the accounting of such funds in accordance with Section 118 of Town Law.

Seconded by: Councilman Santosky Unanimously approved

PROCUREMENT & INVESTMENT POLICIES:

Resolution #11 of 2007

A Resolution was made by Councilman Gray that the Procurement and Investment Policies of the Town shall be adopted as written, subject at all times to future revision by the Town Board.

Seconded by: Councilman Spano Unanimously approved

AUTHORIZATION OF SUPERVISOR TO ADMINISTER DAY-TO-DAY TOWN BUSINESS

Resolution #12 of 2007

A Resolution was made by Councilman Gray that pursuant to Town Law, Section 29(16), that the Town Board hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of, any and all County, State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Seconded by: Councilman Spano Unanimously approved

TOWN POSITIONS AND SALARY COMPENSATION SCHEDULE:

Resolution #13 of 2007

A Resolution was made by Councilman Gray that the positions listed on the attached Salary and Wage Schedule for Elective and Appointed Positions shall be created or affirmed for one year, and that the holder of each position shall be paid at the rate specified therein, subject to the amounts budgeted therefor, effective as of January 1, 2007. All appointments shall serve for a term of one year, subject to the pleasure of the Town Board or as mandated by New York State statute.

Salary & Wage Schedule for Elective and Appointed Positions/2007
 (Unless specified by law - each appointment is for one year)

<u>TITLE</u>	<u>RATE OF COMPENSATION</u>
SUPERVISOR Pamela Duke	\$ 28592 annually
COUNCILPERSONS Francis Gray	4644 annually
Alexander Miller	4644 annually
Ronald Santosky	4644 annually
Tony Spano	4644 annually
TOWN CLERK Veronica I. Sommer	35230 annually
SUPERINTENDENT OF HIGHWAYS/Wayne F. Kelder	41097 annually
TOWN JUSTICE/Albert Babcock	11806 annually
TOWN JUSTICE/Deborah Schmeer	11806 annually
RECORDS MANAGEMENT OFFICER/Veronica I. Sommer	1585 annually
ASSESSOR/Sharon Hornbeck	37747 annually
CLERK TO THE JUSTICES (FT)/Sonia Kortright	28592 annually
CLERK TO THE JUSTICES (PT)/Karen A. Keator	12.87 hourly
SEC./BKPR TO SUPERVISOR/(FT) Shirley Lamon	13.66 hourly
BUDGET OFFICER/Pamela Duke	6000 annually
CLERK TO ASSESSOR/JoAnn Lee	13.88 hourly
SECRETARY TO HIGHWAY SUPT./Merci M. Walsh	12.29 hourly
HIGHWAY PURCHASING AGENT/Merci M. Walsh	1238 annually
DEPUTY HIGHWAY SUPT./Eric Eck	1856 annually
1st DEPUTY TOWN CLERK Kathleen Dennin	11.17 hourly
2nd DEPUTY TOWN CLERK (PT) Christine Ferrara	10.51 hourly
3rd DEPUTY TOWN CLERK (PT) Vacant	hourly
Alternate Deputy Clerks (vary)	8.50 hourly
ELECTION INSPECTORS	on audit
ELECTION CLERKS	on audit
ELECTION CUSTODIANS	on audit
ELECTION PARTY REPRESENTATIVES 7.00 hr	on audit
SOLID WASTE ATTENDANT/Edward Hornbeck	15.42 hourly
SOLID WASTE ATTENDANT/Wayne Kershaw	15.42 hourly
MUNICIPAL WORKER 1 (LABORER)/John Tackett	11.88 hourly
MUNICIPAL WORKER 1 (CLEANER)/Howard Cole	9.50 hourly
COURT OFFICER/Gary Kurman	11.81 hourly
COURT OFFICER/Thomas Ryan	11.47 hourly
YOUTH RECREATION DIRECTOR/Carol Dennin	34307 annually
ASST. TO THE YOUTH DIR/Valerie Weaver	13.31 hourly
YOUTH RECREATION COORDINATOR'S	9.29 hourly
DOG CONTROL OFFICER/Jill Shufeldt	10422 annually
SOCIAL SERVICES OFFICER/Susan Mitchell	10422 annually
CODE ENFORCEMENT OFFICER/Albert Davis	30198 annually
SECRETARY TO THE CODE ENFORCEMENT OFFICER /Brenda Striano	15.71 hourly
SEC.ZBA & PLANNING Bd/Rebecca Paddock-Stange	13.28 hourly
TAX COLLECTOR/Veronica I. Sommer	2404 annually
DEPUTY TAX COLLECTOR/Kathleen Dennin	602 annually
BOOKKEEPER FOR SUPERVISOR & TOWN CLERK /Suzanne Alvarez	20.00 hourly

Seconded by: Councilman Miller

Unanimously approved

HIGHWAY PAY SCHEDULE:

Resolution #14 of 2007

A Resolution was made by Councilman Gray that the hourly pay rates for Highway Department employees on the following Highway Department Pay Schedule be approved in accordance with the terms of the current Union Contract in force, subject to amendment upon the adoption of an updated contract.

Classification

Laborers	17.37 hourly
Drivers and MEOs	18.84 hourly
HMEOs	19.21 hourly
HMEO/Mechanic	20.32 hourly
Working Foreman	20.94 hourly

Seconded by: Councilman Santosky Unanimously approved

OFFICE OF THE SUPERVISOR:TOWN BOARD LIAISONS:

Resolution #15 of 2007

A Resolution was made by Councilman Spano that the office of Deputy Supervisor shall be established by the Town.

Seconded by: Councilman Gray Unanimously approved

Supervisor Duke appointed Councilman Gray, Deputy Supervisor and Shirley Lamon, bookkeeper/confidential secretary to the Supervisor. Supervisor Duke will serve as the Town's Budget Officer.

Liaison to Youth Commission	Councilman Spano
Liaison to Hwy. Department	Councilman Spano
Liaison to Solid Waste Facility	Councilman Spano
Liaison to ZBA	Councilman Miller
Liaison to Planning Board	Councilman Miller
Liaison to Environmental Comm.	Councilman Gray
Liaison to Parks & Recreation	Councilman Spano
Liaison to Historical Preservation Comm.	Councilman Gray
Liaison to Cablevision Committee	Councilman Santosky
Liaison to Insurance Carriers	Councilman Santosky
Liaison to Assessor	Councilman Gray
Liaison to Code Enforcement	Supervisor Duke
Liaison to Fire Company	Councilman Spano
FOIL Appeals Officer	Supervisor Duke

Resolution #16 of 2007

A Resolution was made by Councilman Gray that throughout the year 2007, the Town Board authorizes the Supervisor to pay claims in advance of audit bills submitted by health insurance providers, telephone, electric and gas utility companies and other fixed monthly bills.

Seconded by: Councilman Santosky Unanimously approved

OFFICE OF TOWN CLERK:

Town Clerk Sommer has appointed the following deputies who serve at her pleasure:

1st Deputy Town Clerk/Deputy Registrar: Kathleen Dennin
2nd Deputy Town Clerk (pt) Christina Ferrara
The Town Clerk is authorized to engage alternates as needed.

Resolution #17 of 2007

A Resolution was made by Councilman Gray that Veronica Sommer shall be appointed to serve as Registrar of Vital Statistics, Tax Collector and Records Management Officer.

Seconded by: Councilman Miller Unanimously approved
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Resolution #18-2007

A Motion was made by Councilman Gray that the Deputy Town Clerks shall be authorized to fulfil all the duties of the Town Clerk in her absence and shall be compensated in accordance with the Salary and Wage Schedule.

Seconded by: Councilman Miller Unanimously approved

OFFICE OF THE SUPERINTENDENT OF HIGHWAYS:

The position of Deputy Highway Superintendent was created and authorized by resolution of the Town Board. Superintendent of Highways, Wayne Kelder has appointed Eric Eck to that position, to serve at his pleasure.

Resolution #19 of 2007

A Resolution was made by Councilman Santosky that Merci Sciarrino shall be appointed to the position of secretary to the Highway Superintendent and Highway Purchasing Agent.

Seconded by: Councilman Miller Unanimously approved

Resolution #20 of 2007

A Resolution was made by Councilman Gray authorizing the Highway Superintendent to purchase equipment and supplies in amounts not to exceed \$5000 without prior approval of the Town Board, except in case of emergency repairs where statutory limits would apply.

Seconded by: Councilman Spano Unanimously approved

PERSONNEL APPOINTMENTS:

Resolution #21 of 2007

A Resolution was made by Councilman Gray that on the advice of and with the consent of the Justices of the Town, Sonia Kortright shall be appointed to serve as full time Clerk of the Court and that Karen Keator shall be appointed to serve as part-time Clerk to the Justices;

that Jill Shufeldt shall be appointed to serve as Dog Control Officer;

that JoAnn Lee shall be appointed to serve as Aide to the Assessor and Purchasing Agent for the Town;

that Susan Mitchell shall be appointed to serve as Social Services Officer.

that Edward Hornbeck and Wayne Kershaw shall be appointed to serve as Solid Waste Attendants;

that John Tackett shall be appointed to serve as Municipal Worker I (Laborer);

that Howard Cole shall be appointed to serve as part time Municipal Worker I, Cleaner.

that Carol Dennin shall be appointed to serve as Recreation Director;

that Valerie Weaver shall be appointed to serve as Assistant Recreation Director.

that the Recreation Coordinators and assistants shall be appointed from time to time by the Youth Recreation Director, with the concurrence of the Supervisor.

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that Gary Kurman and Thomas Ryan shall be appointed to serve as court officers and shall fulfill the training and certification required by the State of New York for this position;

that Brenda Striano shall be appointed to serve as Secretary to the Office of Code Enforcement;

that Rebecca Paddock-Stange shall be appointed to serve as Secretary to the Planning Board and Zoning Board of Appeals;

that Suzanne Alvarez shall be appointed to serve as Bookkeeper for the Offices of the Supervisor and Town Clerk; And

that Albert Davis shall be appointed Code Enforcement Officer for the Town.

Seconded by: Councilman Spano

Unanimously approved

OFFICIAL APPOINTMENTS:

Letters of intent for the 7 year Planning Board appointment and the 2 year alternate position were received from Robert Godwin, Chris Hewitt, David O'Halloran, Terry Ringler, Frank Striano and Anthony Ullman.

Councilman Miller nominated Anthony Ullman, Councilman Santosky nominated David O'Halloran. By a show of hands the Town Board was in favor of Anthony Ullman 4 to 1 for the seven year position to the Planning Board.

Councilman Gray nominated Robert Godwin, Councilman Santosky nominated David O'Halloran. By a show of hands, the Town Board appointed Robert Godwin 4 to 1 to the 2 year alternate position to the Planning Board.

Letters of intent for the 5 year and 2 year alternate positions were received from James Kingston and Jennifer MacKenzie.

Councilman Miller nominated James H. Kingston. By a show of hands, the Town Board unanimously appointed James H. Kingston to the 5 year position on the ZBA.

Councilman Miller nominated Jennifer MacKenzie. By a show of hands, the Town Board unanimously appointed Jennifer MacKenzie to the two year alternate position to the ZBA.

Resolution #22-2007

A Motion was made by Councilman Gray that Anthony Ullman be appointed to the 7 year position on the Planning Board, the term to expire 12/31/2013; and Robert Godwin be appointed as alternate for a 2 year term, the term to expire 12/31/08.

that Steven Fornal be appointed Chair of the Planning Board and Nadine Carney, Vice Chair;

that James Kingston be appointed to the 5 year term on the ZBA, the term to expire 12/31/2011; and Jennifer MacKenzie shall be appointed alternate for a 2 years, the term to expire 12/31/08;

that Marijane Knudsen be appointed Chair of the ZBA; and Beatrice Haugen DePuy, Vice Chair;

Seconded by: Councilman Miller Unanimously approved

Letters of intent were received from Mark Girard and Alice Suhl for three year appointments to the ECC. By a unanimous show of hands, the Town Board was in favor of these appointments.

Letters of intent were received from Dana Rudikoff and Alan Bendelius for appointments to the Ethics Board. By a unanimous show of hands, the Town Board was in favor of these appointments.

Resolution #23-2007

A Motion was made by Councilman Gray that Mark Girard and Alice Suhl be appointed to the ECC until 12/31/2009, and that Kristin Marcell be Chair of that Commission; and that

Dana Rudikoff and Alan Bendelius be appointed to the Ethics Board with terms to expire 12/31/09 and 12/31/08 respectively;

and that Alice Schoonmaker be appointed Town Historian.

Seconded by: Councilman Miller Unanimously approved

CONTRACTUAL SERVICES:**Resolution #24-2007**

A Resolution was made by Councilman Gray that the Town Board hereby approves the following contractual service expenditures for the fiscal year ending December 31, 2007 and authorizes the Supervisor to execute on behalf of the Town any related contracts;

AMBULANCE	Kerhonkson Accord First Aid Squad	\$15,000
VETERAN SERVICES	VFW Post 8959	\$ 400
JOINT RECREATIONAL PROJECTS	Indian Valley Little League	\$ 900
	Kerhonkson Pool	\$10,000
	Rondout Babe Ruth League	\$ 900
	Pop Warner Football	\$ 900
	Kerhonkson Youth Commission	\$ 1,000
	Little Ones Learning Center	\$ 4,000
LIBRARY SERVICES	Ellenville Public Library	\$12,500
ADULT RECREATION	Kerhonkson-Accord Golden Seniors	\$ 750
	Kerhonkson-Accord Jewish Seniors	\$ 500
	Rochester Senior Citizens	\$ 3,000
	Shawangunk Valley Seniors	\$ 500
MUSEUM	Friends of Historic Rochester	\$ 5,000
COMMUNITY DEVELOPMENT	Kerhonkson/Accord Chamber of Commerce	\$ 1,000
	Accord Fire District	\$ 1,000
	Historian	\$ 500

Seconded by: Councilman Santosky Unanimously approved

INSURANCE CONTRACT RATIFIED:**Resolution #25-2007**

A Resolution was made by Councilman Spano that the insurance contract submitted by Sprague & Killeen be ratified for the year 2007.

Seconded by: Councilman Santosky Unanimously approved

DESIGNATED 2007 HOLIDAYS:

Resolution #26-2007

A Motion was made by Councilman Gray that the following are designated holidays for 2007.

1/01/07 New Years Day
1/15/07 Martin Luther King Day
2/19/07 President's Day
5/28/07 Memorial Day
9/03/07 Labor Day
10/08/07 Columbus Day
11/06/07 Election Day
11/12/07 Veterans Day
11/23/07 Thanksgiving Day
11/24/07 Day after Thanksgiving
12/25/07 Christmas Day

Holidays shall commence at 12:01am on the date of the holiday.

Seconded by: Councilman Miller Unanimously approved

ADJOURNMENT:

A Motion was made by Councilman Gray to adjourn the Organizational Meeting at 7:25pm.

Seconded by: Councilman Santosky Unanimously approved

Respectfully submitted,

Veronica I. Sommer
Town Clerk/RMC