

ANNUAL ORGANIZATIONAL MEETING:

The Annual Organizational Meeting was held at the Town Hall on January 5, 2006 at 7:00pm.

SWEARING IN TOWN OFFICIALS:

Justice Babcock swore in Town Clerk Elect, Veronica Sommer, Superintendent of Highways, Wayne Kelder and Justice Elect, Deborah Schneer. Justice Schneer swore in Supervisor Elect, Pamela Duke and Town Councilman Elect, Alexander Miller and Tony Spano.

The meeting was called to order.

PLEDGE:

Supervisor Duke wished everyone a Happy New Year and welcomed them to the first meeting of the year and led the Pledge of Allegiance to the Flag.

PRESENT:

Supervisor Duke	Councilman Miller	Councilman Santosky
Councilman Spano	Town Clerk Sommer	

ABSENT: Councilman Gray

VOTING PROCEDURES:

Resolution No. 1 of 2006

A Resolution was made by Councilman Santosky that voting shall be taken by ayes and noes, unless a roll call vote is requested by a Council member. In accordance with Town Law, the Town Clerk or appointed minute taker shall keep a record of the vote of each Council member for each vote.

Resolved that the order of each roll call shall be:

Councilman Gray
 Councilman Miller
 Councilman Santosky
 Councilman Spano
 Supervisor Duke

Seconded by: Councilman Miller

Motion carried 4-0
Gray - absent

SELECTION OF REGULAR TOWN BOARD MEETING DATES:

Resolution No. 2 of 2006

A Resolution was made by Councilman Miller that the regular Town Board meetings shall be held at Town Hall at 7:00pm on the first Thursday of each month. The Town Clerk shall be authorized and directed to place appropriate legal notices of these dates.

Seconded by: Councilman Spano

Motion carried 4-0
Gray - absent

SELECTION OF TOWN BOARD AUDIT AND WORKSHOP MEETING DATES:

Resolution No. 3 of 2006

A Resolution was made by Councilman Spano that the Town Board meetings to audit the Town's monthly bills, shall be held at Town Hall on the last Wednesday of each month at 4:30pm, unless such day is a Town holiday. These meetings shall be followed immediately by the Town Board workshop meeting and the Town Clerk shall be authorized and directed to place required legal notices of these dates.

Seconded by: Councilman Gray

Unanimously approved

January 5, 2006

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DESIGNATION OF TOWN BANKS:

Resolution No. 4 of 2006

A Resolution was made by Councilman Santosky that Provident Municipal Bank, M&T Bank and Bank of America and Key Bank shall be the depositories for Town Funds and that the Supervisor shall be authorized without limit to deposit funds at said banks and other banks and trust companies that meet State criteria for such institutions in order to obtain the most favorable rates available.

Seconded by: Councilman Miller

Motion carried 4-0
Gray - absent

DESIGNATION OF OFFICIAL NEWSPAPER:

Resolution No. 5 of 2006

A Resolution was made by Councilman Miller that the Daily Freeman, a newspaper regularly published at Kingston in Ulster County and having a general circulation in this Town, being a newspaper entered as a second class mail matter, shall be designated as the Town's official paper. Legal notices may also be published in the Times Herald-Record of Middletown, New York in the event that the Daily Freeman is not available.

Seconded by: Councilman Spano

Motion carried 4-0
Gray - absent

APPOINTMENT OF TOWN ACCOUNTANTS:

Resolution No. 6 of 2006

A Resolution was made by Councilman Santosky that the firm of Sperry, Cuono, Holgate & Churchill, C.P.A.'s P.C., shall be appointed as Independent Auditor/Certified Public Accountants for the Town for the fiscal year ending December 31, 2006 and that annual compensation for such services shall be \$15,702.

Seconded by: Councilman Miller

Motion carried 4-0
Gray - absent

APPOINTMENT OF LEGAL ADVISOR:

Resolution No. 7 of 2006

A Resolution was made by Councilman Miller that Rod Futerfas, Kingston, NY shall be appointed as Town Attorney at an hourly rate of \$150.00 and that the Supervisor shall be authorized to retain additional counsel as necessary and appropriate at applicable contracted rates.

Seconded by: Councilman Spano

Motion carried 3-0
Santosky - nay
Gray - absent

DELEGATES TO THE ASSOCIATION OF TOWNS:

Resolution No. 8 of 2006

A Resolution was made by Councilman Spano that the Town's delegate to the Annual Meeting of the New York State Association of Towns shall be the Supervisor. The alternate delegate shall be the Town Clerk. In addition, the following shall also be authorized to attend: Highway Superintendent, two Councilpersons, two Town Justices, one Zoning Board of Appeals member and one Planning Board member or two members from either board. All attendees shall be entitled to reimbursement up to \$425.00 per attendee upon audit with receipts submitted to the TOWN.

Seconded by: Councilman Miller

Motion carried 4-0
Gray - absent

MILEAGE REIMBURSEMENT RATE FOR TOWN BUSINESS:**Resolution No. 9 of 2006**

A Resolution was made by Councilman Miller that persons using personal vehicles in the conduct of Town business shall be eligible for reimbursement at the rate of \$.37.5 per mile for documented use with prior authorization from their department head, the Supervisor, or Town Board.

Seconded by: Councilman Spano

Motion carried 4-0
Gray - absent

AUTHORIZATION OF PETTY CASH LIMITS:**Resolution No. 10 of 2006**

A Resolution was made by Councilman Miller that the Town's authorized petty cash funds shall be as follows:

Town Clerk/Tax Collector	300.00
Superintendent of Highways	100.00
Office of Code Enforcement	50.00
Planning Board/ZBA	50.00
Youth Recreation Director	200.00

and that each Department Head shall be responsible for the accounting of such funds in accordance with Section 118 of Town Law.

Seconded by: Councilman Spano

Motion carried 4-0
Gray - absent

PROCUREMENT & INVESTMENT POLICIES:**Resolution No. 11 of 2006**

A Resolution was made by Councilman Spano that the Procurement and Investment Policies of the Town shall be adopted as written, subject at all times to future revision by the Town Board.

Seconded by: Councilman Miller

Motion carried 4-0
Gray - absent

AUTHORIZATION OF SUPERVISOR TO ADMINISTER DAY-TO-DAY TOWN BUSINESS**Resolution No. 12 of 2006**

A Resolution was made by Councilman Miller that pursuant to Town Law, Section 29(16), that the Town Board hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of, any and all County, State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Seconded by: Councilman Spano

Motion carried 4-0
Gray - absent

TOWN POSITIONS AND SALARY COMPENSATION SCHEDULE:

Resolution No. 13 of 2006

A Resolution was made by Councilman Miller that the positions listed on the attached Salary and Wage Schedule for Elective and Appointed Positions shall be created or affirmed for one year, and that the holder of each position shall be paid at the rate specified therein, subject to the amounts budgeted therefor, effective as of January 1, 2006. All appointments shall serve for a term of one year, subject to the pleasure of the Town Board or as mandated by New York State statute.

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Salary & Wage Schedule for Elective and Appointed Positions/2006
(Unless specified by law - each appointment is for one year)

<u>TITLE</u>	<u>RATE OF COMPENSATION</u>
SUPERVISOR Pamela Duke	\$ 20157 annually
COUNCILPERSONS Francis Gray	4509 annually
Alexander Miller	4509 annually
Ronald Santosky	4509 annually
Tony Spano	4509 annually
TOWN CLERK Veronica I. Sommer	33875 annually
SUPERINTENDENT OF HIGHWAYS/Wayne F. Kelder	39516 annually
TOWN JUSTICE/Albert Babcock	11352 annually
TOWN JUSTICE/Deborah Schneer	11352 annually
RECORDS MANAGEMENT OFFICER/Veronica I. Sommer	1539 annually
ASSESSOR/Sharon Hornbeck	37289 annually
CLERK TO THE JUSTICES (FT)/Sonia Kortright	27478 annually
CLERK TO THE JUSTICES (PT)/Karen A. Keator	11.70 hourly
SEC./BKPR TO SUPERVISOR/(FT) Shirley Lamon	13.13 hourly
BUDGET OFFICER/Pamela Duke	3182 annually
CLERK TO ASSESSOR/JoAnn Lee	13.88 hourly
SECRETARY TO HIGHWAY SUPT./Merci M. Walsh	11.17 hourly
HIGHWAY PURCHASING AGENT/Merci M. Walsh	1202 annually
DEPUTY HIGHWAY SUPT./Eric Eck	1802 annually
1st DEPUTY TOWN CLERK Kathleen Dennin (TFT)	9.72 hourly
2nd DEPUTY TOWN CLERK (PT) Christine Ferrara	9.55 hourly
Alternate Deputy Clerks (vary)	8.50 hourly
ELECTION INSPECTORS \$128/max.per day-8.00/hr	on audit
ELECTION CLERKS \$112/max.per day-7.00/hr	on audit
ELECTION CUSTODIANS 8.00 hr	on audit
ELECTION PARTY REPRESENTATIVES 7.00 hr	on audit
(Election school attendance is \$8.00/hour)	
SOLID WASTE ATTENDANT/Edward Hornbeck	15.42 hourly
SOLID WASTE ATTENDANT/Wayne Kershaw	15.42 hourly
MUNICIPAL WORKER 1 (LABORER)/John Tackett	11.02 hourly
MUNICIPAL WORKER 1 (CLEANER)/Debra Avery	8.45 hourly
COURT OFFICER/Bruce Schoonmaker	10.74 hourly
COURT OFFICER/Gary Kurman	10.74 hourly

YOUTH RECREATION DIRECTOR/Carol Dennin	33996 annually
ASST. TO THE YOUTH DIR/Valerie Weaver	12.10 hourly
YOUTH RECREATION COORDINATOR (3)	9.02 hourly
ASST. TO THE YOUTH COORDINATOR (1)	7.32 hourly
DOG CONTROL OFFICER/Jill Shufeldt	10021 annually
SOCIAL SERVICES OFFICER/Susan Mitchell	10334 annually
PROVISIONAL CODE ENFORCEMENT OFFICER/Albert Davis	13450 annually
SECRETARY TO THE CODE ENFORCEMENT OFFICER /Brenda Striano	15.09 hourly
SEC.ZBA & PLANNING Bd/Rebecca Paddock-Stange	12.07 hourly
TAX COLLECTOR/Veronica I. Sommer	2334 annually
BOOKKEEPER FOR SUPERVISOR & TOWN CLERK Suzanne Alvarez	20.00 hourly
Seconded by: Councilman Spano	Motion carried 4-0 Gray - absent

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HIGHWAY PAY SCHEDULE:

Resolution No. 14 of 2006

A Resolution was made by Councilman Miller that the hourly pay rates for Highway Department employees on the following Highway Department Pay Schedule be approved in accordance with the terms of the current Union Contract in force, subject to amendment upon the adoption of an updated contract.

Classification	
Laborers	16.57 hourly
Drivers and MEOs	18.04 hourly
HEOs	19.01 hourly
Mechanics	19.52 hourly
Working Foreman	20.14 hourly

Seconded by: Councilman Santosky	Motion carried 4-0 Gray - absent
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OFFICE OF THE SUPERVISOR:TOWN BOARD LIAISONS:

Resolution No. 15 of 2006

A Resolution was made by Councilman Miller that the office of Deputy Supervisor shall be established by the Town.

Seconded by: Councilman Santosky	Motion carried 4-0 Gray - absent
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Supervisor Duke appointed Councilman Gray, Deputy Supervisor and Shirley Lamon, bookkeeper/confidential secretary to the Supervisor. Supervisor Duke will serve as the Town's Budget Officer

Resolution No. 19 of 2006

A Resolution was made by Councilman Miller authorizing the Highway Superintendent to purchase equipment and supplies in amounts not to exceed \$5000 without prior approval of the Town Board, except in case of emergency repairs where statutory limits would apply.

Seconded by: Councilman Spano

Motion carried 4-0
Gray - absent

PERSONNEL APPOINTMENTS:

Resolution No. 20 of 2006

A Resolution was made by Councilman Miller that on the advice of and with the consent of the Justices of the Town, Sonia Kortright shall be appointed to serve as full time Clerk of the Court and that Karen Keator shall be appointed to serve as part-time Clerk of the Court;

that Jill Shufeldt shall be appointed to serve as Dog Control Officer;

that JoAnn Lee shall be appointed to serve as Aide to the Assessor and Purchasing Agent for the Town;

that Susan Mitchell shall be appointed to serve as Social Services Officer.

that Edward Hornbeck and Wayne Kershaw shall be appointed to serve as Solid Waste Attendants;

that John Tackett shall be appointed to serve as Municipal Worker I (Laborer);

that Debra Avery shall be appointed to serve as part time Municipal Worker I, Cleaner, not to exceed eleven hours per week.

that Carol Dennin shall be appointed to serve as Recreation Director;

that Valerie Weaver shall be appointed to serve as Assistant Recreation Director.

that the Recreation Coordinators and assistants shall be appointed from time to time by the Youth Recreation Director, with the concurrence of the Supervisor.

that Bruce Schoonmaker and Gary Kurman shall be appointed to serve as court officers and shall fulfill the training and certification required by the State of New York for this position;

that Brenda Striano shall be appointed to serve as Secretary to the Office of Code Enforcement;

that Rebecca Paddock-Stange shall be appointed to serve as Secretary to the Planning Board and Zoning Board of Appeals;

that Suzanne Alvarez shall be appointed to serve as Bookkeeper for the Offices of the Supervisor and Town Clerk; And

that the position of Municipal Code Officer shall be eliminated as of January 1, 2006 and that the position of Code Enforcement Officer be created and that Albert Davis fulfil the duties of that office on a provisional basis until such time as the Town Board completes a search for the competitive position and makes an appointment to that position.

Seconded by: Councilman Spano

Motion carried 3-1
Santosky - nay
Gray - absent

OFFICIAL APPOINTMENTS:

The stated terms of members of the Planning Board, the ZBA and the Historic Preservation Commission expired on 12/31/05. The Town Board to discuss implementation of a standard procedure to make future appointments to Board and Commissions and therefore, the Town Board is not prepared to consider appointments to these two Boards at this time.

As per Section 5 of NYS Public Officers Law, incumbents on these boards whose terms expire on 12/31/05 shall be considered holdover officers until such time as the Town Board makes formal appointments to those positions. The holdover officers are:

Alice Cross, Historic Preservation Commission
William DeGraw, Planning Board
Marijane Knudsen, ZBA

In addition, the following existing chairs and vice-chairs of those boards shall remain as chair and vice-chairs as holdovers under NYSPOL, Section 5, until such time as the Town Board makes such appointments for those positions.

Alice Cross, Chair, Historic Preservation Comm.
Melvin Tapper, Chair, PB
Shane Ricks, Vice Chair PB
Marijane Knudsen, Chair, ZBA
Beatrice Haugen-DePuy, Vice Chair, ZBA

Resolution No. 21 of 2006

A Resolution was made by Councilman Spano that Alice Schoonmaker be appointed Town Historian, that Chris Hewitt be appointed Chair of the Environmental Conservation Commission; that Alex Miller be appointed as the Town official/employee member of the Board of Ethics, his term to expire 12/31/08 and shall be appointed as the Board's chair and that Dina Wilcox and Mark Lybolt be confirmed as members of that body, with terms to expire 12/31/2007 and 12/31/2006 respectively.

Seconded by: Councilman Miller

Motion carried 4-0
Gray - absent

CONTRACTUAL SERVICES:

Resolution No. 22 of 2005

A Resolution was made by Councilman Miller that the Town Board hereby approves the following contractual service expenditures for the fiscal year ending December 31, 2006 and authorizes the Supervisor to execute on behalf of the Town any related contracts;

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AMBULANCE	Kerhonkson Accord First Aid Squad	\$20000
VETERAN SERVICES	VFW Post 8959	\$ 400
JOINT RECREATIONAL PROJECTS	Indian Valley Little League	\$ 900
	Kerhonkson Pool	\$10000
	Rondout Babe Ruth League	\$ 900
	Pop Warner Football	\$ 900
	Kerhonkson Youth Commission	\$ 1000
	Little Ones Learning Center	\$ 4000
LIBRARY SERVICES	Ellenville Public Library	\$10000 - 12500
ADULT RECREATION	Kerhonkson-Accord Golden Seniors	\$ 1000
	Kerhonkson-Accord Jewish Seniors	\$ 700
	Rochester Senior Citizens	\$ 3500
	Shawangunk Valley Seniors	\$ 1000
MUSEUM	Friends of Historic Rochester	\$ 5000
COMMUNITY DEVELOPMENT	Kerhonkson/Accord Chamber of Commerce	\$ 1000
	Accord Fire District	\$ 1000
	Historian	\$ 500

Seconded by: Councilman Santosky

Motion carried 4-0
Gray - absent

INSURANCE CONTRACT RATIFIED:

Resolution No. 23 of 2006

A Resolution was made by Councilman Miller that the insurance contract submitted by Sprague & Killeen be ratified for the year 2006.

Seconded by: Councilman Santosky

Motion carried 4-0
Gray - absent

ADJOURNMENT:

A Motion was made by Councilman Santosky to adjourn the Organizational Meeting at 7:31pm.

Seconded by: Councilman Miller

Motion carried 4-0
Gray -absent

Respectfully submitted,

Veronica I. Sommer
Town Clerk/RMC