

ANNUAL ORGANIZATIONAL MEETING:

The Annual Organizational Meeting was held at the Town Hall on January 10, 2005 at 7:00pm.

PLEDGE:

Supervisor Duke welcomed everyone to the first meeting of the year and led the Pledge of Allegiance to the Flag. She then asked for a moment of silence for Brian Belile, who passed away last Friday. Brian was a member of the ZBA and a Court Officer for six years. He will be greatly missed and our thoughts and prayers are with his wife and family.

PRESENT:

Supervisor Duke	Councilman Gray	Councilman Hornbeck
Councilman Ryan	Councilman Santosky	Town Clerk Sommer

VOTING PROCEDURES:

Resolution No. 1 of 2005

A Resolution was made by Councilman Gray that voting shall be taken by ayes and noes, unless a roll call vote is requested by a Council member. In accordance with Town Law, the Town Clerk or appointed minute taker shall keep a record of the vote of each Council member for each vote.

Resolved that the order of each roll call shall be:

Councilman Gray
Councilman Hornbeck
Councilman Ryan
Councilman Santosky
Supervisor Duke

Seconded by: Councilman Ryan Unanimously approved

SELECTION OF REGULAR TOWN BOARD MEETING DATES:

Resolution No. 2 of 2005

A Resolution was made by Councilman Gray that the regular Town Board meetings shall be held at Town Hall at 7:00pm on the first Thursday of each month. The Town Clerk shall be authorized and directed to place appropriate legal notices of these dates.

Seconded by: Councilman Ryan Unanimously approved

SELECTION OF TOWN BOARD AUDIT AND WORKSHOP MEETING DATES:

Resolution No. 3 of 2005

A Resolution was made by Councilman Santosky that the Town Board meetings to audit the Town's monthly bills, shall be held at Town Hall on the last Wednesday of each month at 4:30pm, unless such day is a Town holiday. These meetings shall be followed immediately by the Town Board workshop meeting and the Town Clerk shall be authorized and directed to place required legal notices of these dates.

Seconded by: Councilman Gray Unanimously approved

DESIGNATION OF TOWN BANKS:

Resolution No. 4 of 2005

A Resolution was made by Councilman Ryan that Provident Municipal Bank (and its successors and assigns), M&T Bank and Bank of America shall be the depositories for Town Funds and that the Supervisor shall be authorized without limit to deposit funds at said banks and other banks and trust companies that meet State criteria for such institutions in order to obtain the most favorable rates available.

Seconded by: Councilman Gray Unanimously approved

DESIGNATION OF OFFICIAL NEWSPAPER:

Resolution No. 5 of 2005

A Resolution was made by Councilman Ryan that the Daily Freeman, a newspaper regularly published at Kingston in Ulster County and having a general circulation in this Town, being a newspaper entered as a second class mail matter, shall be designated as the Town's official paper. Legal notices may also be published in the Times Herald-Record of Middletown, New York in the event that the Daily Freeman is not available.

Seconded by: Councilman Gray Unanimously approved

APPOINTMENT OF TOWN ACCOUNTANTS:

Resolution No. 6 of 2005

A Resolution was made by Councilman Gray that the firm of Sperry, Cuono, Holgate & Churchill, C.P.A.'s P.C., shall be appointed as Independent Auditor/Certified Public Accountants for the Town for the fiscal year ending December 31, 2004 and that annual compensation for such services shall be \$9750.

Seconded by: Councilman Ryan Unanimously approved

APPOINTMENT OF LEGAL ADVISOR:

Resolution No. 7 of 2005

A Resolution was made by Councilman Ryan that Mary Lou P. Christiana, Attorney At Law and other attorneys as needed shall be appointed as Town Attorney at an hourly rate of \$110.00 for general matters and an hourly rate of \$135 for litigation.

Seconded by: Councilman Hornbeck Unanimously approved

DELEGATES TO THE ASSOCIATION OF TOWNS:

Resolution No. 8 of 2005

A Resolution was made by Councilman Gray that the Town's delegate to the Annual Meeting of the New York State Association of Towns shall be the Supervisor. The alternate delegate shall be the Town Clerk. In addition, the following shall also be authorized to attend: Highway Superintendent, two Councilpersons, two Town Justices, one Zoning Board of Appeals member and one Planning Board member or two members from either board. All attendees shall be entitled to reimbursement up to \$425.00 per attendee upon audit with receipts submitted to the town.

Seconded by: Councilman Ryan Unanimously approved

MILEAGE REIMBURSEMENT RATE FOR TOWN BUSINESS:

Resolution No. 9 of 2005

A **Resolution** was made by Councilman Ryan that persons using personal vehicles in the conduct of Town business shall be eligible for reimbursement at the rate of \$.37.5 per mile for documented use with prior authorization from their department head, the Supervisor, or Town Board.

Seconded by: Councilman Gray Unanimously approved

AUTHORIZATION OF PETTY CASH LIMITS:

Resolution No. 10 of 2005

A **Resolution** was made by Councilman Ryan that the Town's authorized petty cash funds shall be as follows:

Town Clerk/Tax Collector	300.00
Superintendent of Highways	100.00
Office of Code Enforcement	50.00
Planning Board/ZBA	50.00
Youth Recreation Director	200.00

and that each Department Head shall be responsible for the accounting of such funds in accordance with Section 118 of Town Law.

Seconded by: Councilman Gray Unanimously approved

PROCUREMENT & INVESTMENT POLICIES:

Resolution No. 11 of 2005

A **Resolution** was made by Councilman Ryan that the Procurement and Investment Policies of the Town shall be adopted as written, subject at all times to future revision by the Town Board.

Seconded by: Councilman Gray Unanimously approved

AUTHORIZATION OF SUPERVISOR TO ADMINISTER DAY-TO-DAY TOWN BUSINESS

Resolution No. 12 of 2005

A **Resolution** was made by Councilman Ryan that pursuant to Town Law, Section 29(16), that the Town Board hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of, any and all County, State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Seconded by: Councilman Gray Unanimously approved

TOWN POSITIONS AND SALARY COMPENSATION SCHEDULE:

Resolution No. 13 of 2005

A **Resolution** was made by Councilman Ryan that the positions listed on the attached Salary and Wage Schedule for Elective and Appointed Positions shall be created or affirmed for one year, and that the holder of each position shall be paid at the rate specified therein, subject to the amounts budgeted therefor, effective as of January 1, 2005. All appointments shall serve for a term of one year, subject to the pleasure of the Town Board or as mandated by New York State statute.

Salary & Wage Schedule for Elective and Appointed Positions/2005

<u>TITLE</u>	<u>RATE OF COMPENSATIO</u>	
SUPERVISOR Pamela Duke	\$ 19570	annually
COUNCILPERSONS Francis Gray	4378	annually
Randy Hornbeck	4378	annually
Thomas Ryan	4378	annually
Ronald Santosky	4378	annually
TOWN CLERK Veronica I. Sommer	32888	annually
SUPERINTENDENT OF HIGHWAYS/Wayne F. Kelder	38365	annually
TOWN JUSTICE/Ronald W. Keillor, Jr.	11021	annually
TOWN JUSTICE/Albert Babcock	11021	annually
RECORDS MANAGEMENT OFFICER/Veronica I. Sommer	1494	annually
ASSESSOR/Sharon Hornbeck	34527	annually
CLERK TO THE JUSTICES (FT)/Sonia Kortright	25559	annually
CLERK TO THE JUSTICES (PT)/Karen A. Keator	11.14	hourly
SEC./BKPR TO SUPERVISOR/(FT) Shirley Lamon	12.39	hourly
BUDGET OFFICER/Pamela Duke	3090	annually
CLERK TO ASSESSOR/JoAnn Lee	13.05	hourly
PURCHASING AGENT FOR TOWN	773.00	annually
SECRETARY TO HIGHWAY SUPT./Merci M. Walsh	10.54	hourly
HIGHWAY PURCHASING AGENT/Merci M. Walsh	1167	annually
DEPUTY HIGHWAY SUPT./Eric Eck	1750	annually
2nd DEPUTY TOWN CLERK (PT) Christine Ferrara	9.27	hourly
Alternate Deputy Clerks (vary)	8.50	hourly
ELECTION INSPECTORS \$128/max.per day-8.00/hr		on audit
ELECTION CLERKS \$112/max.per day-7.00/hr		on audit
ELECTION CUSTODIANS 8.00 hr		on audit
ELECTION PARTY REPRESENTATIVES 7.00 hr		on audit
(School attendance is \$8.00/hour)		
SOLID WASTE ATTENDANT/Edward Hornbeck	14.98	hourly
SOLID WASTE ATTENDANT/Wayne Kershaw	14.98	hourly
MUNICIPAL WORKER 1 (LABORER)/John Tackett	10.30	hourly
MUNICIPAL WORKER 1 (CLEANER)/Debra Avery	7.98	hourly
COURT OFFICER/Bruce Schoonmaker	10.43	hourly
COURT OFFICER/Gary Kurman	10.13	hourly
YOUTH RECREATION DIRECTOR/Carol Dennin	30905	annually
ASST. TO THE YOUTH DIR/Valerie Weaver	11.00	hourly
YOUTH COORDINATOR (4)	8.76	hourly
ASST. TO COORDINATOR (2)	7.11	hourly
DOG CONTROL OFFICER/Jill Shufeldt	9454	annually
SOCIAL SERVICES OFFICER/Susan Mitchell	9749	annually
CODE ENFORCEMENT OFFICER(PT) (17.5 hrs wkly Douglas Dymond	19860	annually
SECRETARY TO MUNICIPAL CODE OFFICER & BUILDING INSP.I /Brenda Striano	14.62	hourly
SEC.ZBA & PLANNING Bd/Rebecca Paddock-Stange	11.39	hourly
TAX COLLECTOR/Veronica I. Sommer	2266	annually
BOOKKEEPER FOR SUPERVISOR & TOWN CLERK Suzanne Alvarez	20.00	hourly

Seconded by: Councilman Gray

Unanimously approved

HIGHWAY PAY SCHEDULE:

Resolution No. 14 of 2005

A Resolution was made by Councilman Hornbeck that the hourly pay rates for Highway Department employees on the attached Highway Department Pay Schedule be approved in accordance with the terms of the current Union Contract in force, subject to amendment upon the adoption of an updated contract.

Classification	
Laborers	15.97 hourly
Drivers and MEOs	17.44 hourly
HEOs	18.41 hourly
Mechanics	18.92 hourly
Working Foreman	19.54 hourly

Seconded by: Councilman Ryan Unanimously approved

OFFICE OF THE SUPERVISOR:TOWN BOARD LIAISONS:

Resolution No. 15 of 2005

A Resolution was made by Councilman Ryan that the office of Deputy Supervisor shall be established by the Town.

Seconded by: Councilman Hornbeck Unanimously approved

Deputy Supervisor	Councilman Santosky
Liaison to Hwy. Department	Councilman Hornbeck
Liaison to Solid Waste Facility	Councilman Ryan
Liaison to ZBA	Councilman Gray
Liaison to Planning Board	Councilman Hornbeck
Liaison to Youth Commission	Councilman Ryan
Liaison to Environmental Comm.	Councilman Ryan
Liaison to Parks & Recreation	Councilman Ryan
Liaison to Historical Preservation Comm.	Councilman Gray
Liaison to Cablevision Committee	Councilman Santosky
Liaison to Insurance Carriers	Councilman Santosky
Liaison to Assessor	Councilman Gray
Liaison to Code Enforcement	Supervisor Duke
FOIL Appeals Officer	Supervisor Duke

Resolution No. 16 of 2005

A Resolution was made by Councilman Gray that throughout the year 2005, the Town Board authorizes the Supervisor to pay claims in advance of audit bills submitted by health insurance providers, telephone, electric and gas utility companies and other fixed monthly bills.

Seconded by: Councilman Ryan Unanimously approved

OFFICE OF TOWN CLERK:

Resolution No. 17 of 2005

A Resolution was made by Councilman Hornbeck that the Deputy Town Clerks shall be authorized to fulfil all the duties of the Town Clerk in the absence of the Town Clerk and shall be compensated in accordance with the Salary and Wage Schedule.

Seconded by: Councilman Ryan Unanimously approved

OFFICE OF THE SUPERINTENDENT OF HIGHWAYS:

Resolution No. 18 of 2005

A Resolution was made by Councilman Hornbeck that Merci Walsh shall be appointed to the position of secretary to the Highway Superintendent and Highway Purchasing Agent.
Seconded by: Councilman Ryan Unanimously approved

Resolution No. 19 of 2004

A Resolution was made by Councilman Hornbeck authorizing the Highway Superintendent to purchase equipment and supplies in amounts not to exceed \$5000 without prior approval of the Town Board, except in case of emergency repairs where statutory limits would apply.
Seconded by: Councilman Ryan Unanimously approved

PERSONNEL APPOINTMENTS:

Resolution No. 20 of 2005

A Resolution was made by Councilman Ryan that on the advice of and with the consent of the justices of the Town, Sonia Kortright shall be appointed to serve as full time Clerk of the Court and that Karen Keator shall be appointed to serve as part-time Clerk of the Court;

that Jill Shufeldt shall be appointed to serve as Dog Control Officer;

that JoAnn Lee shall be appointed to serve as Aide to the Assessor and Purchasing Agent for the Town;

that Eric Eck shall be appointed to serve as Deputy Highway Superintendent.

that Susan Mitchell shall be appointed to serve as Social Services Officer.

that Edward Hornbeck and Wayne Kershaw shall be appointed to serve as Solid Waste Attendants;

that John Tackett shall be appointed to serve as Municipal Worker I (Laborer);

that Debra Avery shall be appointed to serve as part time Municipal Worker I, Cleaner, not to exceed eleven hours per week.

that Carol Dennin shall be appointed to serve as Youth Recreation Director;

that Valerie Weaver shall be appointed to serve as Assistant to the Youth Recreation Director.

that the Youth Recreation Coordinators and assistants shall be appointed from time to time by the Youth Recreation Director, with the concurrence of the Supervisor.

that Bruce Schoonmaker and Gary Kurman shall be appointed to serve as court officers and shall fulfill the training and certification required by the State of New York for this position;

that Douglas Dymond shall be appointed to serve as Municipal Code Officer, whose hours shall not exceed 17.5 per week and shall fulfill the training and certification required for this position;

that Brenda Striano shall be appointed to serve as Secretary to the Municipal Code Officer and Building Inspector I;

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that Rebecca Paddock-Stange shall be appointed to serve as Secretary to the Planning Board and Zoning Board of Appeals;

that Suzanne Alvarez shall be appointed to serve as Bookkeeper for the Offices of the Supervisor and Town Clerk.

Seconded by: Councilman Hornbeck Unanimously approved

CITIZEN APPOINTMENTS:

Resolution No. 21 of 2005

A Resolution was made by Councilman Hornbeck that Melvin Tapper shall be appointed to serve as Chair and that Shane Ricks shall be appointed to serve as Vice Chair of the Planning Board;

that Marijane Hunlock-Knudsen shall be appointed to serve as Chair and that Beatrice Haugen-Depuy shall be appointed to serve as vice chair of the Zoning Board of Appeals;

that Alice Schoonmaker shall be appointed to serve as the Town's Historian;

that Alice Cross shall be appointed as Chair of the Historic Preservation Commission and that Eleanor Rosakranse shall be appointed as Secretary and Treasurer;

that Chris Hewitt be appointed as Chair of the Environmental Conservation Commission;

that Ronald Santosky shall serve as the Town official/employee member of the Board of Ethics his term to expire December 31, 2005 and shall be appointed as the Board's chair and that Dina Sleser and Mark Lybolt shall be appointed as members, with terms to expire December 31, 2007 and December 31, 2006 respectively.

Seconded by: Councilman Ryan Unanimously approved

CONTRACTUAL SERVICES:

Resolution No. 22 of 2005

A Resolution was made by Councilman Hornbeck that the Town Board hereby approves the following contractual service expenditures for the fiscal year ending December 31, 2005 and authorizes the Supervisor to execute on behalf of the Town any related contracts;

AMBULANCE	Kerhonkson Accord First Aid Squad	\$10000
VETERAN SERVICES	VFW Post 8959	\$ 400
JOINT RECREATIONAL PROJECTS	Indian Valley Little League	\$ 900
	Kerhonkson Pool	\$10000
	Rondout Babe Ruth League	\$ 900
	Pop Warner Football	\$ 900
	Kerhonkson Youth Commission	\$ 1000
LIBRARY SERVICES	Ellenville Public Library	\$10000
	Little Ones Library	\$ 3000
ADULT RECREATION	Kerhonkson-Accord Golden Seniors	\$ 1000
	Kerhonkson-Accord Jewish Seniors	\$ 700
	Rochester Senior Citizens	\$ 3000
	Shawangunk Valley Seniors	\$ 500
MUSEUM	Friends of Historic Rochester	\$ 4500
COMMUNITY DEVELOPMENT	Kerhonkson/Accord Chamber of Commerce	\$ 1000
	Accord Fire District	\$ 1000
	Historian	\$ 500

Seconded by: Councilman Ryan Unanimously approved

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INSURANCE CONTRACT RATIFIED:

Resolution No. 23 of 2005

A Resolution was made by Councilman Ryan that the insurance contract submitted by Sprague & Killeen be ratified for the year 2005.

Seconded by: Councilman Santosky Unanimously approved

ADJOURNMENT:

A Motion was made by Councilman Hornbeck to adjourn the Organizational Meeting at 7:23pm.

Seconded by: Councilman Gray Unanimously approved

Respectfully submitted,

Veronica I. Sommer
Town Clerk/RMC

January 10, 2005

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The Town Board Meeting was held on January 10, 2005 at the Town Hall immediately following the Organizational meeting.

PRESENT

Supervisor Duke Councilman Gray Councilman Hornbeck
Councilman Ryan Councilman Santosky Town Clerk Sommer

Supervisor Duke read the rules of procedure.

SUPERVISOR'S REPORT - Filed with the Town Clerk

ENERGY SMART PROGRAM PRESENTATION:

Chris Hewitt, Environmental Conservation Commission, discussed with the Board the possible implementation of the Energy Smart Program to initiate cost-saving measures with the town buildings. The amount of an energy audit to be conducted will be a reimbursed amount of \$250.00.

OPEN TO THE PUBLIC:

Accord resident, Sheila Finan spoke regarding the status of the Stone Ridge Library and the cost for Rochester residents to belong. She also asked if individual homes could be a part of the Energy Smart program.

Kerhonkson resident, Stanley Hudson spoke regarding the alternate position, specifically the Planning Board and how that Board is not abiding by our code. He also asked if the Town Board ever considered lessening the number of Planning Board members from seven to five.

Accord resident, Brinton Baker, representative of the Town on the Scenic Byway, asked if his position should be included in the Organizational meeting?

Accord resident, Gene Moncrief asked the Board what the status was regarding the Davis Farm on Rt. 209.

Kerhonkson resident, Mike Baden spoke to the fact that the Board was being short-sighted in their not accepting the procedures for filling vacancies on boards and commissions.

APPROVAL OF MINUTES:

A Motion was made by Councilman Gray to approve the following minutes as submitted:

December 2, 2004 Town Board Meeting
December 16, 2004 Retiree Meeting with AMTEK & Town Board
December 27, 2004 Interview Building Inspector I
December 29, 2004 Audit/Workshop & End of Year Business Meeting
Seconded by: Councilman Ryan Unanimously approved

CORRESPONDENCE RECEIVED:

Letter from Philip Milio & Julie Geisler dated 11/23/04 re: Streamside Estates Trailer Park.

Letter from Senator John Bonacic dated 12/16/04 re: local court fine revenues from localities to the State.

Letter from Petah Coyne & Lamar Hall dated 12/1/04 re: Lucas Estates Water District.

Letter from Susan Matson dated 12/3/04 re: after-school transportation to the Community Center.

Letter from Zali Win, Rochester Residents Assoc. dated 1/3/05 re: the White House on Granite Road.

Letter from the Environmental Commission dated 1/4/05 re: the White House on Granite Road.

SUPERVISOR'S UPDATE:

Supervisor Duke presented highlights of the state of the Town and the many changes that have been made and the several challenges that have been met in 2004.

A copy is filed with the Town Clerk.

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3200

Topics of Importance at the 12/29/04 Meeting were reviewed by Supervisor Duke:

Computer Software info
WEB site www.townofrochester.net
Route 209 Corridor

LEGAL MATTERS: no report

LIAISON & COMMITTEE/BOARD REPORTS:

The Councilpersons gave the highlights of the meetings they attended.

Resolution #24 - 2005

A Motion was made by Councilman Hornbeck to rescind Resolution #159 of 2004 transferring \$5000 from 5120.100-DA, Bridges and \$20,000 from Fund Balance transferred to 5110.400DA General Repairs.

Seconded by : Councilman Santosky Unanimously approved

Resolution #25 - 2005

A Motion was made by Councilman Hornbeck to rescind Resolution #160 of 2004 transferring \$8000 from Fund Balance to Machinery 5130.100DA.

Seconded by: Councilman Ryan Unanimously approved

Resolution #26 - 2005

A Motion was made by Councilman Hornbeck that \$8000 be transferred from 5120.400DA Bridges and \$16,185.17 from 5130.200DA Machinery to 5110.4 General Repairs.

Seconded by: Councilman Ryan Unanimously approved

Resolution #27 - 2005

A Motion was made by Councilman Hornbeck that \$6051.20 be transferred from 5130.200DA Machinery to 5130.400DA Machinery.

Seconded by: Councilman Ryan Unanimously approved

Resolution #28 - 2005

A Motion was made by Councilman Ryan that \$1835.46 be transferred from 9040.800DA Workers Comp to 9060.800DA Hospital & Medical Insurance.

Seconded by: Councilman Santosky Unanimously approved

Resolution #29 - 2005

A Motion was made by Councilman Ryan that the 2005 dues totaling \$1000.00 for the Association of Towns be paid.

Seconded by: Councilman Gray Unanimously approved

Resolution #30 - 2005

A Motion was made by Councilman Gray that the Town Board secure an audit from NYS Energy Research and Development Association to assess cost saving energy upgrades to the Town buildings, the cost being a reimbursable \$250.00 to be initially paid out of the Environmental Commission line.

Seconded by: Councilman Ryan Unanimously approved

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3201

Resolution #31 - 2005

A Motion was made by Councilman Ryan that the Town Board authorize the Attorney for the Town, Mary Lou P. Christiana, to commence an action against Patricia Abezis on behalf of the Building Department in reference to the Manufactured Housing Park District Law in the County or Supreme Court.

Seconded by: Councilman Gray Unanimously approved

ZBA VACANCY:

Resolution #32 - 2005

A Motion was made by Councilman Hornbeck that the Board direct the Town Clerk to advertise for the position of a ZBA Board member and post until January 26, 2005. Interviews will be scheduled at that time.

Seconded by: Councilman Ryan Unanimously approved

NEW BUSINESS:

After discussion, pro and con, the following motion was made.

A Motion was made by Councilman Gray that a microphone be place on the middle voting machine for a one month trail period to be evaluated at the March board meeting.

Seconded by: Councilman Ryan Motion carried 3-0
Hornbeck - nay
Santosky - nay

ESTABLISHMENT OF A PLANNING & ZONING TASK GROUP:

The purpose of establishing this group is to address land use issues, including an inventory of our Town's resources and needs and a list of land use priorities. It was suggested that members from the Planning, Zoning and Town Boards as well as citizens from the community be members of the group. Supervisor Duke previously discussed this with each chair and the following accepted. Marijane Knudsen, David O' Halloran, Bill DeGraw, Randy Hornbeck and Supervisor Duke. Residents, Beverly Schoonmaker and Mike Baden were also recommended.

Councilman Gray said that Councilman Hornbeck should not be on this task group because he is a developer. Councilman Hornbeck expressed his feelings that Mike Baden not be included with this group since he was on the prior Manufactured Park District committee.

Resolution #34 - 2005

A Motion was made by Councilman Ryan that Marijane Knudsen, David O' Halloran, Bill DeGraw, Randy Hornbeck, Pam Duke, Beverly Schoonmaker and Mike Baden with more to be added be on the Planning & Zoning Task Group.

Seconded by: Supervisor Duke Motion 2 -3 Not carried
Duke - aye
Ryan - aye
Councilman Gray - nay
Councilman Hornbeck - nay
Councilman Santosky - nay

Resolution #35 - 2005

A Motion was made by Councilman Ryan that Marijane Knudsen be a member of the Planning & Zoning Task Group.

Seconded by: Councilman Gray Unanimously approved

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ADJOURNMENT:

A Motion was made by Councilman Hornbeck to adjourn the meeting at 8:55pm.

Seconded by: Councilman Santosky Unanimously approved

Respectfully submitted,

Veronica I. Sommer
Town Clerk/RMC

January 14, 2005

3204

A Town Board Meeting was held on January 14, 2005 at 9:00am at the Town Hall to interview Building Inspector 1.

PRESENT:

Supervisor Duke	Councilman Gray	Councilman Hornbeck
Councilman Ryan	Councilman Santosky	Town Clerk Sommer

Supervisor Duke called the meeting to order.

EXECUTIVE SESSION:

A Motion was made by Councilman Ryan that the Board enter into executive session at 9:00am for the purpose of conducting interviews for the Building Inspector I.

Seconded by: Councilman Gray Unanimously approved

RECONVENE:

A Motion was made by Councilman Hornbeck to reconvene the meeting at 9:45am, with the Supervisor reporting no action was taken, nor monies expended.

Seconded by: Councilman Santosky Unanimously approved

Resolution #43 - 2005

A Motion was made by Councilman Hornbeck that the Town Board hire Albert Davis for the position of Building Inspector I for the starting salary of \$13.95 per hour, 17.5 hours a week. The position to begin on 1/18/05.

Seconded by: Councilman Ryan Motion carried 4-1
Gray - nay

ADJOURNMENT:

A Motion was made by Councilman Hornbeck to adjourn the meeting at 10:05am.

Seconded by: Councilman Gray Unanimously approved

Respectfully submitted,

Veronica I. Sommer
Town Clerk/RMC

January 26, 2005

3205

The Audit/Workshop Meeting was held on January 26, 2005 at 4:30pm at the Town Hall.

PRESENT:

Supervisor Duke Councilman Gray Councilman Hornbeck
Councilman Ryan Town Clerk Sommer

ABSENT:

Councilman Santosky

Supervisor Duke led the Pledge of Allegiance to the Flag and called the meeting to order.

APPROVAL OF BILLS:

A Motion was made by Councilman Gray to approve the following bills as audited this date:

General Bills Abstract 13	\$ 32,766.30
General Bills Abstract 1	162,001.14
Highway Bills Abstract 13	14,040.99
Highway Bills Abstract 1	106,996.01

Seconded by: Councilman Ryan Motion carried 4-0
Santosky - absent

SOFTWARE PRESENTATION:

Supervisor Duke, Reggie Solcberg and Ron Bonner reported on the software companies for improving/streamlining what software currently exists. Board members reviewed the proposals presented from the vendors.

Resolution #43 - 2005

A Resolution was made by Councilman Hornbeck that the Board accept the EBA software for accounting and payroll systems not to exceed \$6,551.25.

Seconded by: Councilman Ryan Motion carried 3-0
Gray - abstained
Santosky - absent

Financial Procedures

Sample forms of daily, weekly and monthly income report forms from the Transfer Station, Building Department and Zoning/Planning offices was discussed. Discussion was also held re: the Transfer Station punch card system. A new ticket system was introduced.

Newsletter: - Copy for all to review - going to press this Friday.

ZBA Vacancy

Letters of intent were received from James Kingston, Steven Fornal, Bob Godwin and Beverly Schoonmaker. An interview date will be scheduled at the February Board meeting.

ECC Appointment

Resolution #44 - 2005

A Motion was made by Councilman Gray that the Town Board appoint Wade "Dan" Davis to the Environmental Conservation Commission, his term to expire January 2008.

Seconded by: Councilman Ryan Motion carried 4-0
Santosky - absent

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Supervisor Duke reported on PATTY'S ANGELS and advised the Board that under no circumstances should the Town Board interfere with the court case, but allegations have been made that Abezis does not have the necessary permits to operate a kennel.

Racetrack Law Review

Councilman Hornbeck will contact Gary Palmer and Supervisor Duke will contact Phil McKinley to schedule a meeting to discuss the Racetrack Law.

Agenda Items reviewed for February 3, 2005 Town Board Meeting

Postponement of 2005 Reassessment Presentation
Presentation by David O'Halloran, Jay Davis and Howard Monk re: Hotel Tax Increase for our area.

ADJOURNMENT:

A Motion was made by Councilman Hornbeck to adjourn the meeting at 6:45pm.

Seconded by: Councilman Gray

Motion carried 4-0
Santosky - absent

Respectfully submitted,

Veronica I. Sommer
Town Clerk/RMC