

corrected by committee

ANNUAL ORGANIZATIONAL MEETING:

The Annual Organizational Meeting was held at the Town Hall on January 8, 2004 at 7:00pm.

SWEARING IN CEREMONY:

Town Justice, the Honorable Ronald W. Keillor, Jr., swore in Supervisor Duke, Councilman Gray, Councilman Santosky, Town Justice Albert Babcock and Highway Superintendent Wayne Kelder.

PLEDGE:

Supervisor Duke welcomed everyone to the first meeting of the year and led the Pledge of Allegiance to the Flag. She then introduced the Town Board and the Town Clerk.

PRESENT:

Supervisor Duke	Councilman Gray	Councilman Hornbeck
Councilman Ryan	Councilman Santosky	Town Clerk Sommer
Attorney Christiana (7:20pm)		

VOTING PROCEDURES:

Resolution No. 1 of 2004

A Resolution was made by Councilman Ryan that voting shall be taken by ayes and noes, unless a roll call vote is requested by a Council member. In accordance with Town Law, the Town Clerk or appointed minute taker shall keep a record of the vote of each Council member for each vote.

Resolved that the order of each roll call shall be:

- Councilman Gray
- Councilman Hornbeck
- Councilman Ryan
- Councilman Santosky
- Supervisor Duke

Seconded by: Councilman Gray Unanimously approved

SELECTION OF REGULAR TOWN BOARD MEETING DATES:

Resolution No. 2 of 2004

A Resolution was made by Councilman Ryan that the regular Town Board meetings shall be held at Town Hall at 7:00pm on the first Thursday of each month. The Town Clerk shall be authorized and directed to place appropriate legal notices of these dates.

Seconded by: Councilman Gray Unanimously approved

SELECTION OF TOWN BOARD AUDIT AND WORKSHOP MEETING DATES:

Resolution No. 3 of 2004

A Resolution was made by Councilman Gray that the Town Board meetings to audit the Town's monthly bills, shall be held at Town Hall on the last Thursday of each month at 4:30pm, unless such day is a Town holiday. These meetings shall be followed immediately by the Town Board workshop meeting and the Town Clerk shall be authorized and directed to place required legal notices of these dates.

Seconded by: Councilman Ryan Unanimously approved

DESIGNATION OF TOWN BANKS:

Resolution No. 4 of 2004

A Resolution was made by Councilman Ryan that Ellenville National Bank (and its successors and assigns), M&T Bank and Fleet Bank shall be the depositories for Town Funds and that the Supervisor shall be authorized without limit to deposit funds at said banks and other banks and trust companies that meet State criteria for such institutions in order to obtain the most favorable rates available.

Seconded by: Councilman Gray Unanimously approved

DESIGNATION OF OFFICIAL NEWSPAPER:

Resolution No. 5 of 2004

A Resolution was made by Councilman Ryan that the Daily Freeman, a newspaper regularly published at Kingston in Ulster County and having a general circulation in this Town, being a newspaper entered as a second class mail matter, shall be designated as the Town's official paper. Legal notices may also be published in the Times Herald-Record of Middletown, New York in the event that the Daily Freeman is not available.

Seconded by: Councilman Gray Unanimously approved

APPOINTMENT OF TOWN ACCOUNTANTS:

Resolution No. 6 of 2004

A Resolution was made by Councilman Gray that the firm of Sperry, Cuono, Holgate & Churchill, C.P.A.'s P.C., shall be appointed as Independent Auditor/Certified Public Accountants for the Town for the fiscal year ending December 31, 2004 and that annual compensation for such services shall be \$8500.

Seconded by: Councilman Ryan Unanimously approved

APPOINTMENT OF LEGAL ADVISOR:

Resolution No. 7 of 2004

A Resolution was made by Councilman Ryan that Mary Lou P. Christiana, Attorney At Law shall be appointed as Town Attorney at an hourly rate of \$110.00.

Seconded by: Councilman Gray Unanimously approved

DELEGATES TO THE ASSOCIATION OF TOWNS:

Resolution No. 8 of 2004

A Resolution was made by Councilman Ryan that the Town's delegate to the Annual Meeting of the New York State Association of Towns shall be the Supervisor. The alternate delegate shall be the Town Clerk. In addition, the following shall also be authorized to attend: Highway Superintendent, two Councilpersons, two Town Justices, one Zoning Board of Appeals member and one Planning Board member or two members from either board. All attendees shall be entitled to reimbursement up to \$425.00 per attendee upon audit with receipts submitted to the town.

Seconded by: Councilman Gray Unanimously approved

MILEAGE REIMBURSEMENT RATE FOR TOWN BUSINESS:

Resolution No. 9 of 2004

A Resolution was made by Councilman Ryan that persons using personal vehicles in the conduct of Town business shall be eligible for reimbursement at the rate of \$0.30 per mile for documented use with prior authorization from their department head, the Supervisor, or Town Board.

Seconded by: Councilman Gray Unanimously approved

AUTHORIZATION OF PETTY CASH LIMITS:

Resolution No. 10 of 2004

A Resolution was made by Councilman Ryan that the Town's authorized petty cash funds shall be as follows:

Supervisor	\$150.00
Town Clerk/Tax Collector	300.00
Superintendent of Highways	100.00
Office of Code Enforcement	50.00
Planning Board/ZBA	50.00
Youth Recreation Director	200.00
Transfer Station	100.00

and that each Department Head shall be responsible for the accounting of such funds in accordance with Section 118 of Town Law.

Seconded by: Councilman Gray Unanimously approved

PROCUREMENT & INVESTMENT POLICIES:

Resolution No. 11 of 2004

A Resolution was made by Councilman Ryan that the Procurement and Investment Policies of the Town shall be adopted as written, subject at all times to future revision by the Town Board.

Seconded by: Councilman Gray Unanimously approved

AUTHORIZATION OF SUPERVISOR TO ADMINISTER DAY-TO-DAY TOWN BUSINESS

Resolution No. 12 of 2004

A Resolution was made by Councilman Ryan that pursuant to Town Law, Section 29(16), that the Town Board hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of, any and all County, State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Seconded by: Councilman Gray Unanimously approved

TOWN POSITIONS AND SALARY COMPENSATION SCHEDULE:

Resolution No. 13 of 2004

A Resolution was made by Councilman Ryan that the positions listed on the attached Salary and Wage Schedule for Elective and Appointed Positions shall be created or affirmed for one year, and that the holder of each position shall be paid at the rate specified therein, subject to the amounts budgeted therefor, effective as of January 1, 2004. All appointments shall serve for a term of one year, subject to the pleasure of the Town Board or as mandated by New York State statute.

Salary & Wage Schedule for Elective and Appointed Positions/2004

<u>TITLE</u>	<u>RATE OF COMPENSATION</u>
SUPERVISOR	Pamela Duke \$ 19000 annually
COUNCILPERSONS	Francis Gray 4250 annually
	Randy Hornbeck 4250 annually
	Thomas Ryan 4250 annually
	Ronald Santosky 4250 annually
	Veronica I. Sommer 31930 annually
TOWN CLERK	Veronica I. Sommer 31930 annually
SUPERINTENDENT OF HIGHWAYS/Wayne F. Kelder	37248 annually
TOWN JUSTICE/Ronald W. Keillor, Jr.	10700 annually
TOWN JUSTICE/Albert Babcock	10700 annually
RECORDS MANAGEMENT OFFICER/Veronica I. Sommer	1450 annually

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ASSESSOR/Sharon Hornbeck	32883	annually
CLERK TO THE JUSTICES (FT)/Sonia Kortright	23235	annually
CLERK TO THE JUSTICES (PT)/Karen A. Keator	10.51	hourly
SEC./BKPR TO SUPERVISOR/(FT) Shirley Lamon	11.55	hourly
BUDGET OFFICER/Pamela Duke	3000	annually
CLERK TO ASSESSOR/JoAnn Lee	12.55	hourly
PURCHASING AGENT FOR TOWN	750.00	annually
SECRETARY TO HIGHWAY SUPT./Crystal Gazlay	12.86	hourly
HIGHWAY PURCHASING AGENT/Crystal Gazlay	1167	annually
DEPUTY HIGHWAY SUPT./Eric Eck	1500	annually
1st DEPUTY TOWN CLERK (FT) Annette Rose	11.55	hourly
2nd DEPUTY TOWN CLERK (PT) Susan Mitchell	9.20	hourly
3rd DEPUTY TOWN CLERK (PT) Christina Ferrara	9.00	hourly
Alternate Deputy Clerks (vary)	8.50	hourly
ELECTION INSPECTORS \$128/max.per day-8.00/hr		on audit
ELECTION CLERKS \$112/max.per day-7.00/hr		on audit
ELECTION CUSTODIANS 8.00 hr		on audit
ELECTION PARTY REPRESENTATIVES 7.00 hr		on audit
SOLID WASTE ATTENDANT/Edward Hornbeck	14.98	hourly
SOLID WASTE ATTENDANT/Wayne Kershaw	14.68	hourly
MUNICIPAL WORKER 1 (LABORER)/John Tackett	10.00	hourly

COURT OFFICER/Brian Belile	10.13	hourly
COURT OFFICER/Bruce Schoonmaker	10.13	hourly
YOUTH RECREATION DIRECTOR/Carol Dennin	28095	annually
ASST. TO THE YOUTH DIR.(PT)Valerie Weaver	10.00	hourly
YOUTH COORDINATOR/Edna Plumstead	8.50	hourly
YOUTH COORDINATOR/Kathleen Dennin	8.50	hourly
ASST. TO COORDINATOR/	6.90	hourly
ASST. TO COORDINATOR/Ashley Craig	6.90	hourly
DOG CONTROL OFFICER/Jill Shufeldt	9179	annually
SOCIAL SERVICES OFFICER/Susan Mitchell	9465	annually
CODE ENFORCEMENT OFFICER(PT)(17.5 hrs wkly) Douglas Dymond	19096	annually
ASSISTANT CEO/(PT)/(17.5 hrs wkly) Louis Noest	10609	annually
SECRETARY TO CODE ENFORCEMENT/Brenda Striano	13.29	hourly
SEC.ZBA & PLANNING Bd/Rebecca Paddock-Stange	10.85	hourly
TAX COLLECTOR/Veronica I. Sommer	2200	annually
TAX COLLECTOR DEPUTY/Annette Rose	583	annually
MUNICIPAL WORKER I PT CLEANER)/Debra Avery	7.75	hour

Seconded by: Councilman Gray Unanimously approved

HIGHWAY PAY SCHEDULE:

Resolution No. 14 of 2004

A Resolution was made by Councilman Santosky that the hourly pay rates for Highway Department employees on the attached Highway Department Pay Schedule be approved in accordance with the terms of the current Union Contract in force, subject to amendment upon the adoption of an updated contract.

Classification	
Laborers	14.77 hourly
Drivers and MEOs	16.24 hourly
HEOs	17.21 hourly
Mechanics	17.72 hourly
Working Foreman	18.34 hourly

Seconded by: Councilman Hornbeck Unanimously approved

OFFICE OF THE SUPERVISOR:TOWN BOARD LIAISONS:

Resolution No. 15 of 2004

A Resolution was made by Councilman Ryan that the office of Deputy Supervisor shall be established by the Town.

Seconded by: Councilman Gray Unanimously approved

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|--|---------------------|
| Deputy Supervisor | Councilman Santosky |
| Liaison to Hwy. Department | Councilman Hornbeck |
| Liaison to Solid Waste Facility | Councilman Ryan |
| Liaison to ZBA | Councilman Gray |
| Liaison to Planning Board | Councilman Hornbeck |
| Liaison to Youth Commission | Councilman Ryan |
| Liaison to Environmental Comm. | Councilman Ryan |
| Liaison to Parks & Recreation | Councilman Ryan |
| Liaison to Historical Preservation Comm. | Councilman Gray |
| Liaison to Cablevision Committee | Councilman Santosky |
| Liaison to Insurance Carriers | Councilman Santosky |
| Liaison to Assessor | Councilman Gray |
| Liaison to Code Enforcement | Supervisor Duke |
| FOIL Appeals Officer | Supervisor Duke |

Resolution No. 16 of 2004

A Resolution was made by Councilman Ryan that throughout the year 2004, the Town Board authorizes the Supervisor to pay claims in advance of audit bills submitted by health insurance providers, telephone, electric and gas utility companies and other fixed monthly bills.

Seconded by: Councilman Gray Unanimously approved

OFFICE OF TOWN CLERK:

Resolution No. 17 of 2004

A Resolution was made by Councilman Ryan that the Deputy Town Clerks shall be authorized to fulfil all the duties of the Town Clerk in the absence of the Town Clerk and shall be compensated in accordance with the salary and Wage Schedule.

Seconded by: Councilman Gray Unanimously approved

Resolution No. 18 of 2004

A Resolution was made by Councilman Ryan that Veronica I. Sommer shall be appointed to serve as Registrar of Vital Statistics, Tax Collector and as mandated by NYS, Records Management Officer; and

that Annette Rose shall be appointed to serve as Deputy Tax Collector in addition to her duties as first deputy Town Clerk.

OFFICE OF THE SUPERINTENDENT OF HIGHWAYS:

Resolution No. 19 of 2004

A Resolution was made by Councilman Ryan that Crystal Gazlay shall be appointed to the position of secretary to the Highway Department and Highway Department Purchasing Agent.

Resolution No. 20 of 2004

A Resolution was made by Councilman Ryan authorizing the Highway Superintendent to purchase equipment and supplies in amounts not to exceed \$3000 without prior approval of the Town Board, except in case of emergency repairs where statutory limits would apply. Seconded by: Councilman Gray Discussion: After discussion, the Board decided that the limit should be increased.

A Resolution was made by Councilman Ryan to rescind the previous motion. Seconded by: Councilman Gray Unanimously approved

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A Resolution was made by Councilman Ryan that the Superintendent of Highways shall be authorized, subject to the amounts budgeted therefor, to purchase equipment and supplies in amounts not to exceed \$5000 without prior approval of the Town Board, except in the case of emergency repairs where statutory limits shall apply.

Seconded by: Councilman Gray

Unanimously approved

PERSONNEL APPOINTMENTS:

Resolution No. 21 of 2004

A Resolution was made by Councilman Ryan that on the advice of and with the consent of the justices of the Town, Sonia Kortright shall be appointed to serve as full time Clerk of the Court and that Karen Keator shall be appointed to serve as part-time Clerk of the Court;

that Jill Shufeldt shall be appointed to serve as Dog Control Officer;

that JoAnn Lee shall be appointed to serve as Clerk to the Assessor and Purchasing Agent for the Town;

that Susan Mitchell shall be appointed to serve as Social Services Officer in addition to her duties as second deputy Town Clerk;

that Edward Hornbeck and Wayne Kershaw shall be appointed to serve as Solid Waste Attendants;

that John Tackett shall be appointed to serve as Municipal Worker I (laborer);

that Carol Dennin shall be appointed to serve as Youth Recreation Director;

that Valerie Weaver shall be appointed to serve as part-time Assistant to the Youth Recreation Director, whose hours shall not exceed 29 per week to commence January 28, 2004;

that the Youth Recreation Coordinators and assistants shall be appointed from time to time by the Youth Recreation Director, with the concurrence of the Supervisor.

that Brian Belile and Bruce Schoonmaker shall be appointed to serve as court officers and shall fulfill the training and certification required by the State of New York for this position;

that Douglas Dymond shall be appointed to serve as Building Inspector and Code Enforcement Officer, whose hours shall not exceed 17.5 per week and shall fulfill the training and certification required for this position;

that Louis Noest shall be appointed to serve as Assistant Building Inspector and Assistant Code Enforcement Officer, whose hours shall not exceed 17.5 per week and shall fulfill the training and certification required for this position;

that Brenda Striano shall be appointed to serve as Secretary to the Office of Code Enforcement, include the Code Enforcement Officer and Assistant Code Enforcement Officer;

that Rebecca Paddock-Stange shall be appointed to serve as Secretary to the Planning Board and Zoning Board of Appeals;

and that Debra Avery shall be appointed to serve as part time Municipal Worker I (cleaner), not to exceed eleven hours per week.

Seconded by: Councilman Hornbeck

Unanimously approved

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CITIZEN APPOINTMENTS:

Resolution No. 22 of 2004

A Resolution was made by Councilman Ryan that Nadine Carney shall be appointed to serve as Chair and that Shane Ricks shall be appointed to serve as Vice Chair of the Planning Board;

that Marijane Hunlock-Knudsen shall be appointed to serve as Chair and that Beatrice Haugen-Depuy shall be appointed to serve as vice chair of the Zoning Board of Appeals;

that Alice Schoonmaker shall be appointed to serve as the Town's Historian;

that Alice Cross shall be appointed as Chair of the Historic Preservation Commission and that Eleanor Rosakranse shall be appointed as Secretary and Treasurer;

that Ronald Santosky shall serve as the Town official/employee member of the Board of Ethics and shall be appointed as the Board's chair and that Dina Wilcox and Mark Lybolt shall be appointed as members, and

that Gregory Hart, Bruce Schoonmaker, Brian Belile, Alexander Chalm, Walter Troin, Arthur D. Lapp, Sr., Robert Matson and Anthony Kawalchuk, Sr. shall be appointed to serve as Honorary Constables Emeritus.

Motion carried 4-0
Hornbeck - nay

CONTRACTUAL SERVICES:

Resolution No. 23 of 2004

A Resolution was made by Councilman Ryan that the Town Board hereby approves the following contractual service expenditures for the fiscal year ending December 31, 2004 and authorizes the Supervisor to execute on behalf of the Town any related contracts;

AMBULANCE	Kerhonkson Accord First Aid Squad	\$ 8500
VETERAN SERVICES	VFW Post 8959	\$ 400
JOINT RECREATIONAL PROJECTS	Indian Valley Little League	\$ 900
	Kerhonkson Pool	\$10000
	Rondout Babe Ruth League	\$ 900
	Pop Warner Football	\$ 900
	Kerhonkson Youth Commission	\$ 1000
LIBRARY SERVICES	Ellenville Public Library	\$10000
ADULT RECREATION	Kerhonkson-Accord Golden Seniors	\$ 1000
	Kerhonkson-Accord Jewish Seniors	\$ 700
	Rochester Senior Citizens	\$ 3000
MUSEUM	Friends of Historic Rochester	\$ 4500
	Town of Rochester Historic Pres. Commission	\$ 2500
COMMUNITY DEVELOPMENT	Cornell Cooperative Extension (Little Ones Library)	\$ 2000
	Kerhonkson/Accord Chamber of Commerce	\$ 1000
	Accord Fire District	\$ 1000
	Historian	\$ 500

Seconded by: Councilman Gray

Unanimously approved

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INSURANCE CONTRACT RATIFIED:

Resolution No. 24 of 2004

A Resolution was made by Councilman Ryan that the insurance contract submitted by Sprague & Killeen and approved by the Town Board at its meeting of December 29, 2003 shall be ratified for the year 2004.

Seconded by: Councilman Gray Unanimously approved

ADJOURNMENT:

A Motion was made by Councilman Santosky to adjourn the Organizational Meeting at 7:33pm.

Seconded by: Councilman Gray Unanimously approved

Respectfully submitted,

Veronica I. Sommer
Town Clerk/RMC

The Town Board Meeting was held at 7:38pm immediately following the Annual Organizational Meeting.

PRESENT:

Supervisor Duke	Councilman Gray	Councilman Hornbeck
Councilman Ryan	Councilman Santosky	Town Clerk Sommer
Attorney Christiana		

APPROVAL OF MINUTES:

A Motion was made by Councilman Gray to approve the minutes of the December 29, 2003 Public Hearing, Audit/Workshop Meeting and the End of the Year Business Meeting as submitted.

Seconded by: Councilman Ryan Unanimously approved

SUPERVISOR'S REPORT: Filed with the Town Clerk.

LEGAL MATTERS:

TRAILER PARK MORATORIUM COMMITTEE MEMBERS:

Supervisor Duke said that the following committee has been selected to work on the trailer park moratorium.

- Michael Baden
- Dr. Holly Elliot
- Frank Kortright
- Kandy Santosky
- Martha Tardibuono
- Councilman Thomas Ryan
- Supervisor Pamela Duke

A Motion was made by Councilman Gray that the Town Board approve the above selection for the trailer park moratorium committee.

Seconded by: Councilman Santosky Unanimously approved

A Motion was made by Councilman Ryan to amend the previous motion by adding Alan Levine and Joseph Grasso as alternate members of the trailer park committee.

Seconded by: Councilman Gray Unanimously approved

Supervisor Duke said the first meeting will be scheduled as soon as possible and all members notified in a timely manner.

BUILDING & GROUNDS:

SUPERVISOR'S OFFICE RENOVATED:

Supervisor Duke requested that her and her assistant's office be renovated by taking half of the office next to hers. The Board agreed.

A Motion was made by Councilman Gray that the Town Board approve the renovation of the Supervisor's office. The cost to be minimal and the work done in house.

Seconded by: Councilman Ryan Unanimously approved

HIGHWAY MATTERS:

Attorney Christiana reported that Barry Lane has been completed.

A Motion was made by Councilman Ryan authorizing the Supervisor to file the Barry Lane deed upon completion of certification.

Seconded by: Councilman Hornbeck Unanimously approved

LUCAS AVENUE WATER REPORT:

Councilman Hornbeck, Chairman of the Lucas Avenue Water Committee reported that the Esposito's want to give the water system to the Town and a committee was formed to study the pros and cons. He said that the committee will meet with the Public Service Commission, two Town Board members and the Town Attorney. All Town Law procedures are being followed.

Supervisor Duke said the Board will have to weigh the pros and cons before any decisions are made.

TRANSFER STATION MATTERS:

PETTY CASH:

Solid Waste Attendant, Buddy Hornbeck reminded us that the Transfer Station now has a \$100 petty cash account and it wasn't included in the Organizational Meeting resolution.

A Motion was made by Councilman Ryan that \$100 petty cash amount be included in the Transfer Station account in the Organizational Meeting minutes.

Seconded by: Councilman Gray Unanimously approved

TOWN CLERK ACCEPTS ASSISTANT YOUTH DIRECTOR'S RESIGNATION:

Town Clerk Sommer accepted the resignation submitted by Kris Zimmerman, Assistant Youth Director, effective January 28, 2004.

LOCAL GOVERNMENT DAY:

Supervisor Duke received an invitation encouraging attendance by elected officials for the January 22, 2004 Local Government Day at the Capitol in Albany. Interested Board members will attend.

ROAD COMPLAINT UPDATE:

Councilman Santosky gave an update on resident John Martin's request that the Town help him out financially due to what he feels was a highway department error. While work was being done on Stonykill Road, a pipe was broken by the Town. The Town hooked into his pipe and flooding began. Mr. Martin paid \$3600 to repair the damage to his property. Councilman Santosky said he doesn't feel it's the Town responsibility to help with the cost. The Board will discuss this matter again at the next meeting.

CATV REPORT:

Councilman Santosky said that the Upper Whitfield residents have petitioned CATV for cable. Councilman Santosky thinks their is another 1/2 or 3/4 miles left. He said he will contact Linda Hicks regarding this matter and report back to the Board, he will also ask why there is a \$2.00 franchise fee on residents bills.

OPEN TO THE PUBLIC:

Resident, Toni Thompson asked when the consolidation of the court house project will resume.

Supervisor Duke said she is brand new and hasn't had time to review the blueprints or reports. Hopefully, it will be on the February agenda.

NEW TOWN CAR DISCUSSED:

Councilman Santosky said the town car is worn out. We have \$5000 budgeted towards a used one. Wayne Kelder said he will look at state bids and report back to the Board with possibilities.

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EXECUTIVE SESSION:

A Motion was made by Councilman Ryan that the Board enter into executive session at 8:07pm regarding pending litigation and inviting the Town Attorney.

Seconded by: Councilman Gray Unanimously approved

RECONVENED:

A Motion was made by Councilman Hornbeck to reconvene the meeting at 8:35pm with the Supervisor reporting no action was taken, nor monies expended.

Seconded by: Councilman Gray Unanimously approved

A Motion was made by Councilman Hornbeck that contempt proceedings against Anthony and Susan Jarvis commence immediately.

Seconded by: Councilman Gray Unanimously approved

ADJOURNMENT:

A Motion was made by Councilman Santosky to adjourn the meeting at 8:35pm.

Seconded by: Councilman Gray Unanimously approved

Respectfully submitted,

Veronica I. Sommer
Town Clerk/RMC

January 29, 2004

The Audit/Workshop Meeting was held on January 29, 2004 at 4:30pm at the Town Hall.

PRESENT:

Supervisor Duke	Councilman Gray	Councilman Hornbeck
Councilman Ryan	Councilman Santosky	Town Clerk Sommer

Supervisor Duke opened the meeting with the Pledge of Allegiance to the Flag.

WORKSHOP RESCHEDULED:

Supervisor Duke said that Michael Richardson of AMTEK sent his apologies for not being able to attend tonight. The Board rescheduled the meeting for February 2, 2004 at 8:30pm at the Town Hall.

PROPERTY DRAIN DISCUSSION:

The Board discussed Jay Martin's request for financial help regarding the drain on his property. Highway Superintendent Kelder to speak with Mr. Martin and report back to the Board with Mr. Martin's reply.

SALT SHED DISCUSSION:

Mr. Kelder said that NYC was supposed to give the Town a salt shed, however, we were number 41 on the list ... and they ran out of money on number 40. Wayne will contact NYC again to find out what the cost would be and see if things have changed. He will also find out if grants are available and report back to the Board.

VEHICLE PURCHASE FOR ASSESSOR DISCUSSED:

The Board had budgeted \$5000 for a used car for the Assessor, however, after discussion the Board feels they should purchase a new vehicle from NYS bid. Action to be taken at the next meeting.

EXECUTIVE SESSION:

A Motion was made by Councilman Hornbeck that the Board enter into executive session at 5:25pm regarding a particular person, and inviting Highway Superintendent Kelder.

Seconded by: Councilman Ryan Unanimously approved

RECONVENED:

A Motion was made by Councilman Hornbeck to reconvene the meeting at 5:40pm with the Supervisor reporting that no action was taken nor monies expended.

Seconded by: Councilman Ryan Unanimously approved

FRANCHISE FEE:

The Board discussed the Time Warner Cable Franchise fee now stated on the bill. The law changed and the fee must be visible on the statement. They noted that the fee charged to individual households is refundable to the Town.

Councilman Santosky wants to know where the three miles of "free" cable is.

DAR PROPERTIES CONTRACT SIGNED:

Supervisor Duke signed the DAR property agreement as per Attorney Christiana's request.

RED CROSS DISASTER PLAN DISCUSSED:

The Board to work on a disaster plan for the Town to put in place.

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APPROVAL OF BILLS:

A Motion was made by Councilman Santosky to approve the following bills for payment as audited this date.

2003	Highway	\$	26,882.21
2004	Highway		59,610.64
2003	General		49,758.15
2004	General		149,283.16
2003	Street Lighting		249.61

Seconded by: Councilman Gray Unanimously approved

ADJOURNMENT:

A Motion was made by Councilman Hornbeck to adjourn the meeting at 6:55pm.

Seconded by: Councilman Ryan Unanimously approved

Respectfully submitted,

Veronica I. Sommer
Town Clerk/RMC