### **COMMUNITY CENTER**

(845) 626-3043

## RECREATION DEPARTMENT/COMMUNITY CENTER

(845) 626-2115 • Fax (845) 626-0141 PO Box 65, Accord, NY 12404

 $\underline{Recreation@townofrochester.ny.gov}$ 

## CAROL DENNIN, DIRECTOR

RITA HARKINS/SHAYE DAVIS, ASSISTANT DIRECTORS

FUNDED BY NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES & TOWN OF ROCHESTER This program does not deny services to participants regardless of race, creed, color, national origin, sex, or disability.

# RENT-A-KID EMPLOYER FORM

# Date: NAME OF EMPLOYER: MAILING ADDRESS: HOME PHONE: CELL: WORK NO.: REQUESTING EMPLOYMENT FOR WHAT TYPE OF JOB (S): AMOUNT OF CHILDREN NEEDED FOR JOB: AGES PREFERRED: **HOURLY WAGE** WHERE WILL THEY BE WORKING (GIVE SPECIFIC JOB LOCATION): TIMES WHEN NEEDED: DAYS WHEN NEEDED: LENGTH OF TIME NEEDED: LIST OTHER SPECIFICS: IN EMERGENCY, WILL THERE BE ANYONE ON JOB SITE? YES: No: IF NOT, WHOM CAN THE CHILD CONTACT? (NAME /ADDRESS, AND PHONE NO.) FOR OFFICE USE ONLY Names of Children recommended: NAMES OF CHILDREN OR CHILD HIRED:\_\_\_\_\_ COMMENTS:



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### Dear Homeowner:

Thank you very much for requesting a Rent-A-Kid to work for you. We would like to share a few points about our program.

Our registered Rent-A-Kids are eager to work and do a good job. To enable them to best help you, they welcome specific instructions on the required work so it will be done exactly as you want.

Wage arrangements should be made before the work is done and payment made at the end of each day's work, so the Rent-A-Kid can realize immediate reward. The Recreation Department does not intervene in pay arrangements, however, when asked, we suggest a minimum of somewhere between \$9.00 and \$11.00 per hour. The Recreation Department receives no part of the child's pay. You should determine or estimate the cost of the job to be done.

NO RENT-A-KIDS ARE TO BE ASKED TO PERFORM WORK ON HIGH LADDERS OR ON ELEVATED SURFACES. We ask that they be supervised as closely as possible, especially when power machinery is involved. If you have any questions regarding these matters, please feel free to call the Recreation Department at the above telephone number.

Rent-A-Kid is a referral program only. All tools and appliances are to be provided by the employer. The Recreation Department provides no insurance for either the child or you. However, homeowner policies usually cover casual employment of this nature. To be certain, you may want to contact your agency.

Sincerely,

Carol Dennin, Youth Director Town Of Rochester Recreation Department

